

# IMPORTANT

## Please Read

The Cooperative Lakes Monitoring Program (CLMP) has a **Quality Control Plan**. This Plan assures that samples collected by volunteers meet the rigorous standards of management agencies. Because of this Plan, volunteers can be certain that their hard work produces useable, acceptable data. To maintain this high standard the CLMP must sometimes not analyze samples, when they fall outside the Plan's standards. To ensure analysis of all your samples, please carefully read and follow the printed monitoring instructions you received.

Particularly, please take note of these requirements, which sometimes cause problems for samplers:

### **For Chlorophyll**

- 1. Collect chlorophyll samples on, or within five days before or after the 15th of each month (Sampling Events # 1-4) and within the appointed sampling dates for the September sample (Sampling Event #5).**
- 2. Record the Lake Sampling Site (Field ID) Number (found on a list included in your sampling documents mailing) on your data form. This is NOT your lake's ASN number.**
- 3. Wrap the two chlorophyll sample vials together in aluminum foil, and write your lake name and sample month on the outside of the foil with a permanent marker pen.**
- 4. Use the white filter disk, not the blue separator sheet to filter the chlorophyll sample.**
- 5. Turn samples in before the appointed turn-in time (12:00 noon on the scheduled turn-in date).**

Besides these requirements, please follow all other sampling procedures given in the printed sampling instructions. Let's make every sample count. We appreciate your commitment to the CLMP and lake protection.

Thank you.