

## Michigan Lake & Stream Associations, Inc.

### COOPERATIVE LAKES MONITORING PROGRAM ENROLLMENT FEES REFUND AND CARRY OVER POLICY

Associations or Individuals that have paid enrollment fees for the Cooperative Lakes Monitoring Program (CLMP) parameters (Secchi Disk Transparency, Total Phosphorus, Chlorophyll, Dissolved Oxygen and Temperature, Aquatic Plant Identification and Mapping), may notify Michigan Lake & Stream Associations (ML&SA) by April 1<sup>st</sup> prior to the sampling season if they can not carry out the program they have signed up for, and they may request a refund or carry-over of the enrollment fees\*\*.

- If a Lake Association or Individual requests ML&SA in writing to **carry-over** the enrollment fee prior to April 1<sup>st</sup>, ML&SA will hold their enrollment fees and enroll them in the same testing programs for the following year.
- If a Lake Association or an Individual requests ML&SA in writing for a **refund** of the enrollment fees prior to April 1<sup>st</sup>, ML&SA will refund 90% of the enrollment fees. A 10% fee will be charged for administrative costs.
- **A Lake Association or an Individual that notifies ML&SA after April 1<sup>st</sup> will not be eligible for a carry-over or refund of enrollment fees.**
- ML&SA will refund enrollment fees for Dissolved Oxygen and Temperature testing if CLMP enrollment limits were exceeded for the year and DO equipment is not available for all those who enrolled in the program.
- ML&SA will refund enrollment fees for Aquatic Plant Identification and Mapping if their lake is not chosen to be in the program because enrollment limits were exceeded for the year.
- ML&SA will refund enrollment fees for Total Phosphorus or Chlorophyll if a lake is not enrolled in the program because CLMP enrollment limits were exceeded for the year.

Requests for enrollment fees refund or carry-over should be mailed to ML&SA's northern office:  
Michigan Lake & Stream Associations, Inc. P.O. Box 303, Long Lake, MI 48743

\*\* The Deadline of April 1<sup>st</sup> is necessary prior to mailing of supplies and monitoring procedures for the sampling season.