



Volunteer Monitoring Grant Application Package

MiCorps Conference
Ralph A. MacMullan Conference Center
October 3, 2006

Outline

- General Grant Information
- Eligibility
- Ineligible Entities and Activities
- Grant Evaluation Criteria
- Start-up Grants – **New!**
- How To Apply
- Questions?

General Information

- Grant funds for Volunteer Stream Monitoring
 - Funds intended to initiate or improve local volunteer stream monitoring projects
 - Primary focus benthic invertebrate and stream habitat monitoring in wadeable streams and rivers
 - May collect samples for chemical analysis, but this should be in conjunction with benthic invertebrate and habitat monitoring

General Information

- Approximately \$60,000 available
- No maximum dollar amount per grant
- 25% local match required
- Two-year maximum project duration
- GAP will be available toward end of October at www.micorps.net.
- Deadline will be one month after GAP is posted online

General Information

- Grantees sign project contract with the Great Lakes Commission
- Grantees will have access to MiCorps resources and expertise
- MiCorps staff will provide training for all grantees at an 8-hour training session

Eligibility

- Local units of government and nonprofit entities are eligible for funding
- Successful financial audit or other acceptable review within the 24-month period immediately preceding the application
- Submit QAPP no later than 60 days after grant awarded, and 60 days prior to date of initial sampling

Eligibility

- Committed to continuing project after grant expires
- Previous state grants in good standing
- Submit complete application by the deadline

Ineligible Entities and Activities

- Individuals, for-profit organizations, and federal and state agencies
- Non-monitoring activities such as river cleanups, lake monitoring, restoration, and education-focused projects
- Projects using students as the primary volunteer source are not likely to receive funding

Grant Evaluation Criteria

- Clarity and reasonableness of project description, goals and objectives (20%)
- Watershed coverage/sampling design (10%)
- Quality/past performance of the organization (10%)
- Anticipated volunteer quantity and quality of recruitment and methods to retain volunteers (10%)
- Location/watershed priority and links to other programs and projects (10%)
- Expectation of project continuation beyond the grant period (5%)

Grant Evaluation Criteria

- Quality of evaluation plan (5%)
- Cost reasonable for project scope, including 25% minimum matching funds (10%)
- Likely to generate useful data for DEQ (20%)
- Use of MiCorps (or equivalent) procedures and requirements (training, QA) - *must meet this requirement to be eligible for funding*
 - Training
 - QAPP development
 - “Side-by-side” session with MiCorps staff

Start-up Grants – **NEW!**

- Up to \$10,000 to be distributed in small grants to groups or individuals to engage in program formulation activities
- One-year grants for up to \$5,000, with no match requirement
- Develop VSMGP application for FY2008
- Assistance and support from MiCorps staff
- Few other requirements

How to Apply

- Online application process. The following items must be submitted online at www.micorps.net/gap06.
 - Web Application Form (page 7)
 - Project Description (pages 8-9)
 - Work Plan (page 10)
 - Timetable (page 10)
 - Budget Information Form (page 10-12)
 - Resume or curriculum vitae for project manager or scientific consultant or advisor.

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Great Lakes Information Network

[Water Quality](#)

Questions

Comments or questions about the Michigan Clean Water Corps? Contact **Elizabeth Johnson** at ejohnson@glc.org

Michigan Clean Water Corps Michigan Volunteer Stream Monitoring Grant Application

Application Deadline: 5:00 pm, EDT on December 1, 2004

The Michigan Clean Water Corps (the Water Corps) provides grants for water quality monitoring in wadable streams and rivers. The monitoring primarily includes an evaluation of benthic invertebrate communities and stream habitat and also can include the collection of water samples for chemical analysis. The grants may be used to fund a local monitoring coordinator and/or purchase water quality monitoring supplies. The Water Corps will provide training to the grantees, and the data will be used by the Michigan Department of Environmental Quality (DEQ) as a screening tool to identify sites requiring a more detailed assessment and as supplemental data for DEQ water resources management programs. Local units of government and non-profit entities are eligible to receive grant funding.

Application Instructions

Please follow the steps below to submit your proposal for the Volunteer Stream Monitoring Grant Program:

- Download and carefully read the instructions** provided in the [Grant Application Package](#) (PDF). If you have questions or comments about these instructions, please contact Beth Johnson at the Great Lakes Commission at ejohnson@glc.org, 734-971-9135.

Update: Download and carefully read the [Audit and Match Requirement Addendum](#). This document clarifies details related to the audit and match requirements for the GAP.
- Download the proposal template** (includes project description, workplan, timetable, and budget form) in [MS Word](#) or [Rich Text Format](#) (right click on the file to download to your computer).
- Complete the proposal** and save on your computer as either *.DOC, *.WPD or *.PDF. (You will be instructed how to submit this file below).

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4. **Complete the web application form** below. Instructions for completing this form are provide in the Grant Application Package. All fields in **red** are required.

** Please make sure that you have read the [Audit and Match Requirement Addendum](#) prior to completing your application. This document clarifies details related to the audit and match requirements for the GAP.

Project name:

Project location (primary county):

Watershed impacted by project:

Organization name:

Organization address:

City:

Zip Code:

Phone: - -

Fax: - -

Contact person's name:

Contact person's title:

Contact person's email:

Duration of project: Duration

Preferred start date (Month/Year): Month / Year

Grant amount requested: \$

Local match: \$

Project total: \$

Name of person with grant acceptance authority:

Title of person with grant acceptance authority:

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5. **Upload your full proposal file** after you have completed the web application form above. Identify the file type and click "Browse" to select a file. If you have trouble uploading your proposal, please contact Beth Johnson at the Great Lakes Commission at ejohnson@qlc.org, 734-971-9135.

Please select the file format

** PC users: Select "All Files" for "Files of Type". If you don't see a "Browse" button, your browser doesn't support attachments.
** Files must be in MS word or PDF format.
** File size can NOT be larger than 4 MB.

6. **Submit your application!** You have now completed the web application form and selected your proposal. Please review everything to ensure its accuracy. Once you are ready to submit this information, press the "Submit" button below to complete the application process. You will receive an email confirmation (sent to the email address provided in the form above) verifying that your application has been submitted.

Internet

Questions?

Contact: Ric Lawson, MiCorps Staff

Ph: 734-769-5123 ext. 13

Email: rlawson@hrwc.org